

Bishop's Committee meeting June 19, 2024

Members Present: Mike Kennedy, Katy Hilts, Susan Burt, Christa Nierzwick, John Morrison, Melinda Sowers, Jim Said (zoom)

Jim opened the meeting with a moment of silence and prayer at 7:08.

Approval of May meeting minutes and consent agenda:

John moves that we approve the consent agenda, Susan seconded, all agreed, motion passed.

John moved that the minutes from the May meeting and June 15 meetings be approved as amended, Susan seconded. All approved, motion carries.

Approval of treasurer's report:

Business checking: \$42,018.16

Business savings: \$191,414.71

Susan moves to approve the treasurer's report as it stands, John seconds, all approved, motion carries.

New Business:

Budget: The budget has changed with some categories showing increased spending. There was a change in Jim's salary May 1 and there was a discrepancy in rent that needed to be adjusted. Becky reported that they would be ok at keeping their budget at the original amount. The youth position will be added once someone is hired. Susan suggested that the budget needs to be fluid this year with the possibility in a new building. John asked how we deal with having expenses that are over the budget. We can ask ministries that have money to be frugal; all agreed that is a good idea. Jim also suggested we could go to the congregation with the changed situation to see if that leads to more support.

Christa moved that we approve the budget as amended, Katy seconded. All approved, motion carries.

Organizational Chart: Katy will send that to others with some minor changes for people to look at to see if any changes need to be made before we share it with the ministry leaders.

Update on the property: Brendan has sent a message to the standing committee requesting a meeting ASAP since we have agreed to pursue the idea of the purchase of the building; the standing committee, the executive council and finance committee are meeting tomorrow. They expect to have a quorum so will vote tomorrow. Though the current buyer asked for an extension, but it is hoped that when Brendan tells the realtor that we are interested they won't grant the request. Jim reports that the Diocese knows our financial situation. He added that

he is on the executive committee so isn't sure if he can vote but can hear what they say. It's not a forgone conclusion that buying the property is and will be seen as the best decision.

Funding for the Installation: There will be some expense including paying the school for renting the cafeteria as well as for food. We just paid for the costs the last time there was an installation. It was suggested that we ask folks to bring snacks and we get a cake. Mike said there are 11 people who have volunteered to help, it was discussed that they can decide and we will figure out to cover the cost. Bishop Jennifer will do a full Eucharist, we are allowed to set up Saturday and keep things up through Sunday. Jim has people coming from out of town and hopes other clergy from different churches will come. It will probably be a bigger service than we have on Sundays.

Staff computers: Jim wants to table it for now.

Village Hub: Katy gave the Phase 1 update. John is giving Phase 2 update – he reached out to 8 contractors and heard back from 6. They will be evaluated by a team by Monday which includes Julie, the executive director of Family Promise. The plan is to pick 3 finalists and want to expand the group. The plan is to interview each of them to decide which we would like to engage with. One of the submissions includes the costs through the managing the contractor who is building it for a year for a little under \$300,000; the company is BGW, Building God's Way. This group has built 1100 churches and buildings of all kinds for worship for 20 years. They only build churches and have contractors that they work with who know how to build churches.

John hopes to have the company identified and have a contract by the end of October. After that, we will need to plan a building committee. Jim emailed Canon Brendan and let him know we are still fully committed to the Village Hub even if we take on the property for now; the Village Hub has been our long-term goal and it will take some time to build. Jim believes the building would be easy to sell down the road. John is travelling to NY to meet with Trinity Wall Street, the original grant needs to be updated and they have suggested that be done this summer. Megan suggested they could re-write that grant that could pay for the construction manager (30K).

John reports that the building will be done in phases. It is estimated that 15% of the building is for worship. The first building will be 20,000 square feet. The design firms will give plans for later developments for a fee but are focusing on the first building. The building committee will sit down with the contractor as soon as one is chosen. We need to figure out who should be on that. We also need to contact all the potential partners and may need to get them involved before the schematic is done to make sure their needs are covered. We also need to make sure

people like Barbie is involved and Kendall will need to be involved at some point. John sees this as conversations to be held in the fall.

Diocesan honor for Lucy: Lucy is being honored as a Diocesan woman of the year. We should be able to watch it online.

Ministry Leaders Liaison and Reports: Discussion was had about the email Bri sent asking for ministry leaders to complete the form about their ministry's activities in the past month. It is suggested that Bri send it a week before it is due rather than a few minutes. Christa asked for clarification about the responsibilities of the BC committee members.

Mike shared that Charlee is working on the website and Lisa Anderson is helping. They are planning to include information about the installation. Charlee wants to make sure there is money for Lisa. Nanci asked whether there could be a \$1000 line item for the send a card ministry. It was discussed that she can make a request when ministries are asked to submit budget requests in the fall. John suggested a discussion should be had about how many smaller ministries need a line item or whether they can be under the general ministry they serve. Christa said the Outreach report noted that there is an immediate need for an outreach coordinator as Kate has to step back and they need folks to help run some outreach after church activities. There will also be a need to replace Becky as the coordinator as her term is up in the fall. Christa asked for suggestions of people she can approach who might be interested. Mike suggested we might make a request to the congregation eventually and/or she can ask when she does her ministry moment talk.

Mike closed with a prayer at 8:36.

July's meeting will be through email.

The August meeting is August 21 at Tim's house. The September meeting is September 18th at Mike's house. November is at Tim's and December is at Jim's.

Vicar's Report: by the numbers...

Measures and benchmarks as of May 28, 2024

- Numbers of people in "base": (members and regular participants) 186 adults + 88 children = 274
- Number of newcomers (people in the pipeline yet to go through Newcomer Initiation: 5
- Rolling attendance last 6 weeks: (94, 99, 107, 94, 117, 105)
- Average Sunday attendance last 6 weeks: 103
- Average online viewers: 15
- 2023 Total average attendance: 121
- 2023 previous year given: \$150,544
- 2023 Amount pledged: \$162,305

- 2024 Amount pledged \$184,150
- 2023 Number of pledges: 57
- 2024 Number of pledges: 67
- 2024 Updated Pledged: \$202,800
- 2024 Updated pledges: 72
- Vicar's newcomer connections: 2 (Farleys)

Respectfully submitted,

Ann Lovko, Scribe