

Good Samaritan Episcopal Church
Bishop's Committee Meeting Minutes
Sunday, March 12, 2023

The Bishop's Committee met at Harris Academy in Brownsburg.

Members present: Reverend Jim Said, Anne Davis, Katy Hilts, Charlee Mitchell, Susan Burt, Mike Kennedy and Treasurer Melinda Sowers.

Father Jim called the meeting to order at approximately 11:46 a.m. Melinda Sowers opened the meeting with prayer.

February Meeting Minutes and Consent Agenda: Father Jim directed the committee's attention to the February 2023 meeting minutes and consent agenda. Anne Davis moved to approve the minutes and consent agenda and Mike Kennedy seconded; all approved.

Treasurer's Update:

Checking: \$134,785.10

Savings: \$120,762.43

Melinda said financials have reconciled through February and reports were sent on March 11. She said the budget has been entered and Susan is reviewing the budget, including any line items to resurrect or add after discussion of the Discretionary Fund. Melinda recommends moving \$50,000 in funding from the checking to the savings account to maximize the amount of interest the savings account can earn. Susan recommends leaving three months' worth of expenditures in the checking and moving everything else to the savings account, which equals 90 days' cash on hand. Anne suggests taking a look at the average amount of money that equals 90 days' worth of cash over a year and using that amount to provide an idea of how much cash that would be.

Katy moves to approve the financial reports and keep an average of 90-day expenses in checking and moving the rest to the savings account. Anne seconds; motion passes.

Discussion moved to getting a church credit card versus using Father Jim's card as needed for purchases and letting Jim keep the credit card points; this had been the standard operating procedure for previous reverends. Anne recommends using whichever option protects both Jim and Good Samaritan. Church administrator Brianna Bleiler will also have access to the credit card and will retain access. Melinda said Youth leader Barbie Russell also needs a card and could be added as an authorized user of the card. Discussion ensued. Barbie, Brianna and Father Jim would have cards or access to cards and Melinda as treasurer would reconcile expenses. There would need to be no personal expenses in either case. The Committee opts to start with using Jim's current credit card. Former Senior Warden David Huang's credit card will be removed from use for Good Sam's.

Anne moves that Jim's credit card be used with Good Sam's staff using it for business only and Jim retains the points to be used at his discretion. Charlee seconds; motion passes.

Jim will start using his credit card and retaining points on the Monday following the meeting and Melinda will let Barbie know of the procedure.

Review of membership report

The Committee reviewed the Good Samaritan Episcopal Church membership report on current and previous parishioners and considered ways to reach out to former parishioners and welcome them back to Good Samaritan Episcopal Church after COVID-19 and the pastoral transitions over the past two years.

New business

Jim reviewed the schedule for Holy Week, including:

- Maundy Thursday service with Jim presiding and in partnership with Messiah Lutheran.
- Good Friday service will take place at noon with stations of the cross and at 7 p.m. with Jim preaching.
- Holy Saturday will be a shortened service and child friendly.
- There will be an Easter egg hunt following the Easter Sunday service.
- There is a consideration of an Easter brunch pitch-in after Easter service

The Bishop's Committee also will review the list of ministry talents for ministry liaison areas and will reach out to parishioners who signed up for certain ministry areas and ensure they are connected.

The committee next **reviewed the Parochial Report**, offered edits and Jim updated the report in the reporting system. Charlee makes a motion to approve the Parochial Report with edits; Susan seconds and the motion passes. Jim will send an amended/edited report to the committee.

Tabled until the next meeting: discussion of the Vicar's Discretionary Fund

The meeting adjourned at 2:04 p.m.